

AIREDALE FORMAL BOARD ACTION LIST

Closed

PUBLIC

| Ref Item | Action | Responsible | Deadline / Board Date | Status / Comments |
|--------------------------------------|---|----------------|-----------------------|-------------------|
| From 25 October 2012 Meeting | | | | |
| 199/12(i) | Intellectual Property Policy – Present updated policy | A Wagner | 27 February 2013 | |
| 200/12(viii) | Transform Programme progress update report | R Dearden | 24 April 2013 | |
| 202/12 12/13 | Smoking on site – Executive Directors to consider smoking cessation approach | Exec Directors | 27 February 2012 | |
| From 29 November 2012 Meeting | | | | |
| 219/12 | Future provision of laundry services, paper deferred and special Board meeting to be convened | C Miles | 20 December | Completed |
| From 20 December 2012 Meeting | | | | |
| 225/12 | Laundry progress reports to Board | C Miles | monthly | |
| From 23 January 2012 Meeting | | | | |
| 04/13(i) | Equality Act 2010 – legal advice regarding age discrimination | Co Sec | 22 May 2013 | |
| 05/13 | Present report on North Yorks and York Review of Clinical Services | B Fletcher | 27 February 2013 | |
| 05/13 | Present CQC Report – Airedale General Hospital | Dr Catto | 27 February 2013 | |
| 05/13(i) | Monitor self assessment. Undertake assessment of internal governance process | Co Sec | 27 March 2013 | |

| | | | | |
|------------|---|----------|------------------|--|
| 05/13(iii) | Present Laundry Report focussing on workforce | N Parker | 24 April 2013 | |
| 08/13 | Quality Account 2012/13. Follow up on detailed comments by NEDs | Dr Catto | 27 February 2013 | |
| 09/13 | Review comments and present report on amendments to SOs, SFIs | Co Sec | 27 February 2013 | |
| 09/13 | Ensure Audit Committee provided with full detail of Tender Summary Report | A Copley | 27 February 2013 | |
| 10/13(i) | Submit response to DH regarding governance of NHS Charities | Co Sec | ASAP | |
| 10/13(iii) | AGM – refer format of meeting for discussion with Governors | Co Sec | ASAP | |
| 11/13 | Present report on 4 hour standard | C Miles | 27 February 2013 | |

| | | | | |
|---------------------------------------|---|---------------------|------------|--|
| KIV | | | | |
| From 27 September 2012 Meeting | | | | |
| 173/12 | Internal Audit – governance audit. Timing to be aligned to Francis Report publication | A Copley/ Co Sec | KIV | |