

Board of Directors Meeting (in public) AGENDA

Venue: Seminar Room, Education Centre

Date: Wednesday 24 September 2014

Time: 9am

No	Item	Presenter	Paper Ref
1. Opening Matters			
1.1	Apologies for absence		-
1.2	Declarations of interest		-
1.3	Minutes of meeting held on 30 July 2014 and AGM held on 31 July 2014	Chairman	A
1.4	Matters arising not covered elsewhere on the agenda		-
2. Strategy			
2.1	Chairman's Briefing	Chairman	B
2.2	Report of the Chief Executive	Chief Executive	C
3. Annual Plan Delivery			
3.1	Patient Story	Director of Nursing	Verbal*
3.2	PLACE Report	Director of Operations	D
3.3	Staff Survey Report	Head of HR	E
3.4	Nurse Staffing Report	Director of Nursing	F
3.5	Integrated Governance Dashboards	Director of Finance	G
3.6	Quality Account Q1 Report	Medical Director	H
3.7	Finance and Performance Report	Director of Finance	I
3.8	Right Care Report	Chief Executive	J
4. Governance			
4.1	Annual reports:		
	(i) Revalidation Annual Report	Medical Director	K**
	(ii) Clinical Audit Annual Report 2013/14	Medical Director	L
	(iii) E&D Annual Report 2013/14	Director of Nursing	M***
	(iv) Safeguarding Annual Report 2013/14	Director of Nursing	N
4.2	Company Secretary's Report	Company Secretary	O
5. Closing Matters			
5.1	Any other business		
5.2	Review and close of meeting		

Date and time of next meeting

9am on Wednesday 29 October 2014 at the Keighley Civic Centre, North Street, Keighley

In accordance with the Constitution, representatives of the press and other members of the public are excluded from the remainder of the meeting, having regard to the confidential nature of the business to be transacted.