

1. Review of Constitution

The Constitution Review Task and Finish Group (the 'Group'), has concluded its review of the FT Constitution. Governors will be aware that the review was prompted by the outputs of the 2016 Council of Governors self-evaluation exercise (in which 50% of responses said the Council of Governors was too large) by reviewing the size and composition of the Council. The Group also took the opportunity to undertake a more general review of the Constitution to ensure it reflects current good practice.

The Group will present the revised Constitution for approval in the private session of the Council of Governors meeting.

Action required: To receive and note the progress update.

2. Elections Timetable 2017

The annual elections for the Council of Governors will commence in March 2017. The seats subject to election this year will be dependent on the outcome of the review of the FT Constitution due for discussion in the private session of the Council of Governors meeting.

The independent election company, Electoral Reform Services, will manage the elections on the Trust's behalf. The proposed election timetable is shown below.

<i>ELECTION TIMETABLE</i>	
Trust to send nomination material and data to ERS	Monday, 13 March 2017
Notice of Election / nomination open	Monday, 27 March 2017
Nominations deadline	Tuesday, 11 April 2017
Summary of valid nominated candidates published	Wednesday, 12 April 2017
Final date for candidate withdrawal	Tuesday, 18 April 2017
Electoral data to be provided by Trust	Thursday, 20 April 2017
Notice of Poll published	Wednesday, 3 May 2017
Voting packs despatched	Thursday, 4 May 2017
Close of election	Wednesday, 24 May 2017
Declaration of results	Thursday, 25 May 2017

3. Hospital Open Day

The Hospital Open Day usually scheduled for August has been postponed for 2017 due to financial constraints and allocation of management resources. The decision of whether to reinstate the open day in 2018 will be re-visited nearer the time.

4. Governor Training and Development

Governors have attended the following training and development events during the period October to December 2016:

Mersey Internal Audit Association Seminar - *Significant Transactions*
Attended by David Child and Pauline Sharp on 4 November 2016

Action required: To note the Governor training and development during Q3.

5. Non-Executive Directors – Activity Reports

The reports from Non-Executive Directors showing meetings attended for the period October to December 2016 on behalf of the Trust are attached in Appendix 1.

Action required: To receive and note the reports from Non-Executive Directors.

6. Council of Governors Forward Plan

The forward plan is attached in Appendix 2.

Governors are asked to note that the Board briefed Governors on the final two year operational plan 2017-2019 prior to its submission on 23 December, and therefore the Board to Council meeting scheduled for 1 March 2017 will not be required.

The agenda work plan has also been amended to reflect the postponement of the 2017 Hospital Open Day.

Action required: To note the 2017 agenda plan for the Council of Governors meetings.