

## Airedale NHS Foundation Trust Board of Directors' Meeting AGENDA

**Venue:** Seminar Room, Airedale General Hospital, Skipton Road, Steeton BD20 6TD  
**Date:** Wednesday 28 November 2018  
**Time:** 9.30am to 12.15pm

No	Item	Lead	Paper	Action	Time
<b>Opening Matters</b>					
1.	Apologies for absence	Chair	-	Receive	9.30am
2.	Declarations of Interest	Chair	-	Receive	9.35am
3.	Patient Story (i) Patient Experience Trends Analysis January – June 2018	Director of Nursing	- A	Discuss	9.35am
<b>Business from Previous Board Meeting</b>					
4.	Minutes of Board meeting held on 31 October 2018	Chair	B	Approve	10.00am
5.	Matters arising not covered elsewhere on the agenda	Chair	-	Receive	
6.	Board Action Log	Company Secretary	C	Receive	10.05am
<b>Business Reports</b>					
7.	Chair's Briefing	Chair	D	Receive	10.10am
8.	Report of the Chief Executive (i) Single Stroke Service Report (ii) Flu Programme 2017/18 Evaluation Report (iii) CQC Local System Review Action Plan	Chief Executive Chief Operating Officer  Director of Nursing  Director of Nursing	E	Receive	10.15am
<b>Annual Plan Delivery</b>					
9.	Quarterly Reports (i) Serious Incidents Learning Reports Q2 2018/19 (ii) Patient Safety Review Q2 2018/19	Medical Director  Medical Director/Director of Nursing	F	Receive	10.45am
<b>Refreshment Break</b>					
10.	Monthly Reports – October 2018: (i) Integrated Governance Report (ii) Finance and Performance Report (iii) Patient Safety Scorecard (iv) Mortality Report (v) Nursing & Midwifery Staffing Report including six monthly staffing report	Director of Finance Director of Finance Medical Director Medical Director Director of Nursing	G	Receive	11.10am
<b>Governance Reports</b>					
11.	Guardian of Safe Working (GoSW) Report	Dr Martin Kelsey, GoSW	H	Receive	11.50am
<b>Closing Matters</b>					
12.	Any other business	Chair	-	-	12.15pm
13.	Close of meeting	Chair	-	-	
<b>Date of next meeting:</b> Wednesday 30 January 2019 at 9.30am, Seminar Room, Education Centre, Airedale Hospital, Skipton Road, Steeton, Keighley BD20 6TD					