

PUBLIC BOARD MEETINGS									
Date of meeting	30/1/19	27/3/19	1/5/19	29/5/19	26/6/19	31/7/19	25/9/19	30/10/19	27/11/19
Date of agenda setting / feedback to Execs									
Date final reports required	21/1/19	18/3/19	22/4/19	20/5/19	17/6/19	22/7/19	16/9/19	21/10/19	18/11/19
STANDING PUBLIC AGENDA ITEMS									
Introductions and apologies	✓	✓	✓	✓	✓	✓	✓	✓	✓
Declarations of interest	✓	✓	✓	✓	✓	✓	✓	✓	✓
Minutes of previous meeting, matters arising and action log	✓	✓	✓	✓	✓	✓	✓	✓	✓
Patient Story	✓	✓	✓	✓	✓	✓	✓	✓	✓
Chair's Report	✓	✓	✓	✓	✓	✓	✓	✓	✓
Committee Reports (Finance, Performance and Digital; Quality and Safety; People; Audit and Risk; Charitable Funds)	✓	✓	✓	✓	✓	✓	✓	✓	✓
Chief Executive's Report including exception reporting	✓	✓	✓	✓	✓	✓	✓	✓	✓
REGULAR ITEMS									
Progress report on delivery of the Annual Plan							✓		
Company Secretary's Report	✓	✓	✓	✓	✓	✓	✓	✓	✓
CQC Update Report			✓						
Guardian of safe working quarterly report		✓	✓		✓			✓	
High Level Risk Register report	✓		✓			✓		✓	
Integrated Performance Report (including: Patient Safety, Mortality Scorecard, SIRI Position Statement, Finance, KPIs, Quality/Safety/People metrics)	✓	✓	✓	✓	✓	✓	✓	✓	✓
Nursing and Midwifery Safe Staffing Report	✓	✓	✓	✓	✓	✓	✓	✓	✓
Policy Register (Whistleblowing and Complaints)		✓				✓			✓
Quarterly quality report									
Right Care Programme quarterly report	✓		✓			✓		✓	
GOVERNANCE ITEMS									
Standing Orders/SFIs/ Scheme of Delegation Review			✓		✓				

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<ul style="list-style-type: none"> Annual Accounts Annual Governance Statement Annual Audit Letter Quality Accounts 									
Infection Control							✓		
Revalidation Report						✓			
Risk Appetite Statement									
Winter Plan (draft then final)						✓	✓		
REPORTS AND MINUTES FROM SUB-COMMITTEES									
Audit and Risk Committee	✓			✓		✓		✓	
Charitable Funds Committee	✓	✓			✓		✓		
Finance, Digital and Performance Committee	✓	✓	✓	✓	✓	✓	✓	✓	✓
People Committee	✓	✓		✓		✓	✓		✓
Quality and Safety Committee	✓	✓	✓	✓	✓	✓	✓	✓	✓
ONE-OFF ITEMS									
True For Us report findings									
Patient Experience Trend Analysis					✓				
Nurse Associate Quality Impact Assessment					✓				
Appointment of External Auditor				✓					

PRIVATE BOARD MEETINGS

Date of meeting	30/1/19	27/3/19	1/5/19	29/5/19	26/6/19	31/7/19	25/9/19	30/10/19	27/11/19
REPORTS AND MINUTES FROM SUB-COMMITTEES									
Board Appointments and Remuneration Committee	✓	✓	✓	✓	✓	✓	✓		✓
Appointments and Remuneration Committee	✓	✓	✓	✓	✓	✓	✓		✓
ONE OFF ITEMS									
AGH Solutions Business Case Review: delivery of estates, facilities and procurement services – progress update				✓					
Evaluation of Business Case: Relocation of Airedale's Acute Assessment Unit					✓				
Theatre Business Case		✓							
Joint Pathology Business Case		✓							
Estates Strategy			✓						
Cancer Survey Action Plan									
Learning from FTSU Pharmacy Investigation			✓						
Appointment of External Auditor		✓	✓						
Digital Strategy (IHR) Progress Update			✓						
Draft Commercial Strategy					✓				

BOARD STRATEGY				
Date of meeting	17/1/19	7/3/19 - cancelled	25/6/19	14/11/19 cancelled
Date of agenda setting / feedback to Execs				
Date final presentations/papers required	16/1/19		17/6/19	
FOCUS OF MEETING				
Annual Plan	✓			
Progression toward an accountable care organisation				
Employee inclusion and reciprocal mentoring (BAME)				
Digital Strategy and its implications on the workforce and estate			✓	
Pathology – learning at WYAAT level				
Review of refreshed governance structure				
Governance: revised model constitution, Kark review, revised FT Code of Governance				
Well-Led Development Review				
Integrated Performance Report Workshop			✓	
Review of BAF and Risk Register				
Airedale NHSFT Ambitions: Long Term Plan including digital developments and artificial intelligence			✓	