

AIREDALE NHS FOUNDATION TRUST BOARD OF DIRECTORS' MEETING AGENDA

Venue: Seminar Room (Room 1), Education Centre, Airedale General Hospital,
Skipton Road, Steeton, BD20 6TD
Date: Wednesday 25 September 2019
Time: 9.30am to 11.30am

No	Item	Lead	Paper	Action	Time
Opening Matters					
1.	Welcome and apologies for absence	Chair	-	Note	09.30
2.	Declarations of Interest	Chair	-	Note	09:30
Business from Previous Board Meeting					
3.	Patient Story: Planned Care	Chair	-	Note	09.35
4.	Minutes of Board meeting held on 31 July 2019	Chair	Attachment	Approve	09.55
5.	Matters and Actions arising not covered elsewhere on the agenda	Chair	-	Discuss	
Performance Reports					
6.	Chair's Briefing	Chair	Attachment	Note	10.00
7.	Chief Executive's report	Chief Executive	Attachment	Discuss	10:05
8.	Reports from sub-committee meetings since the last Board of Directors' meeting: <ul style="list-style-type: none"> • Charitable Funds Committee – 12 September 2019 (draft) • Finance Performance & Digital Committee – 17 September 2019 (draft) • People Committee – 18 September 2019 (draft) • Quality & Safety Committee - 18 September 2019 (draft) 	Committee Chairs	Attachments	Note	10:20
9.	(i) Monthly Integrated Performance Report – including: <ul style="list-style-type: none"> • Operational Performance • Quality and Safety • People • Finance (ii) Finance report for period ended 31 August 2019	Associate Director of Strategy, Planning & Performance Chief Operating Officer Ass Dir of Quality/Safety Director of People & OD Deputy Director of Finance Deputy Director of Finance	Attachment Attachment	Discuss	10:25
10.	Nursing & Midwifery Staffing report	Director of Nursing	Attachment	Discuss	10:45
11.	Progress report on the development of the Annual Plan	Associate Director of Strategy, Planning and Partnerships Director of Finance Deputy Director of Finance	Verbal	Discuss	10.55
Governance Reports					
12.	Annual Reports: <ul style="list-style-type: none"> • Safeguarding • Infection Control • Guardian of Safe Working 	Director of Nursing Director of Nursing Medical Director	Attachment Attachment Attachment	Note	11:10
13.	Company Secretary's Report including: <ul style="list-style-type: none"> • Board of Directors Terms of Reference • Board Work Programme 	Associate Director of Corporate Affairs	Attachment	Approve/ Note	11.20

Closing Matters					
14.	Any other business	Chair	-	-	11:30
15.	Review and close of meeting	Chair	-	-	
Date of next meeting: Wednesday 30 October 2019 at 9.30am, Seminar Room, Education Centre, Airedale Hospital, Skipton Road, Steeton, Keighley, BD20 6TD					

The Board resolves to hold the remainder of the meeting in private due to the confidential or commercially sensitive nature of the business to be transacted.

Flu vaccinations will be available for Board members at the end of this meeting.