

<b>Name of Meeting:</b>	Quality and Safety Committee
<b>Date of Meeting:</b>	18 September 2019
<b>Prepared by:</b>	Dr Maggie Helliwell, Chair of Quality & Safety Committee/Non-Executive Director

### **Highlights from the meeting**

The meeting discussed the development of the Trust's new Quality and Safety Strategy. They look forward to receiving its completion in the New Year.

The Committee was extremely pleased to receive the news that the Trust is taking part in the National nursing initiative 'Pathways to Excellence'. Further information about this programme is contained within the Nursing & Midwifery Staffing report.

The Quality and Safety Committee has had 2 extra-ordinary meetings to assess current progress and BRAG rate the CQC action plan. A separate paper is being presented in the private part of the Board.

The 6 monthly Falls report was presented to the Board. The Committee was pleased to note the reduction in falls across the Trust.

The first Annual Serious Incident Report was presented. The Committee was pleased to see strengthening in all the processes around the management of and learning from Serious Incidents across the Trust.

The Committee received the Action Plan in relation to the CQC National In-patient Report and felt it was appropriate and achievable.

The Committee received the Quarterly Patient, Public Experience Engagement Group Report. The Board had asked the committee to demonstrate that patient experience information received by the Trust was followed by effective action. The Board is requested to note the trend analysis is included and as this soft intelligence becomes more available demonstrates no positive deviation.

### **Assurances gained at the meeting**

The Committee received assurance in the following areas:

- Steady progress is being made in Sepsis Management in ED. Further work is being undertaken to strengthen the paediatric sepsis pathway.
- National Audit of Perinatal and Maternity Care: 3<sup>rd</sup> and 4<sup>th</sup> degree tears. The Committee was assured that work has been initiated to understand our current position as an outlier. This work was felt to be appropriate and timely. They were also assured that this work is only part of fuller assessment and understanding of other improvements that may need to be made in the whole Maternity area. The Committee will be updated.
- The Council of Governors had requested the Quality and Safety Committee to explore whether there were any areas of concern related to Out of Hours discharges from the Trust. The Committee received a report which outlined that over a 6 month period the numbers were very low, and were exclusively due to clinically necessary hospital transfers. If an out of hours discharge is deemed to be necessary, the staff follow an established safety checklist.

## Challenges from the meeting

A constant theme from Learning from Serious Incidents and Never Events is the standard of written documentation within the Trust. The committee has asked for a report into the current standards and expectations, up to date audits within all the clinical professions and an action plan as to how this constant theme can be improved.

## New / Emerging risks

The Committee was informed of 3 new emerging risks:

- Stroke Services: The Trust's previous improvement has not been sustained. The reasons for this are due to various factors across the collaborative partnership with Bradford Foundation Trust. The Committee will therefore receive updates within a standing agenda item at a minimum of quarterly intervals and will escalate by exception to the Board.
- Missed fractures. Work has commenced to establish the Trust's current position against national expectation.
- Equipment needs. The staff survey highlighted that some staff felt that they did not always have the equipment they needed to efficiently carry out their tasks. Work to quantify this risk has begun.

An efficient and safe clinical system should aim to be pro-active as well as reactive. The Quality and Safety Team are starting to embed pro-active systems and culture to assess emerging safety risks for the Trust.