

## AIREDALE NHS FOUNDATION TRUST BOARD OF DIRECTORS' MEETING AGENDA

**Venue:** Seminar Room (Room 1), Education Centre, Airedale General Hospital,  
Skipton Road, Steeton, BD20 6TD  
**Date:** Wednesday 27 November 2019  
**Time:** 9.30am to 11.30am

No	Item	Lead	Paper	Action	Time
<b>Opening Matters</b>					
1.	Welcome, including confirmation of purdah, and apologies for absence:	Chair	-	Note	09.30
2.	Declarations of Interest	Chair	-	Note	09:30
<b>Business from Previous Board Meeting</b>					
3.	Patient Story	Director of Nursing	-	Discuss	09.35
4.	Minutes of Board meeting held on 30 October 2019	Chair	Attachment	Approve	09.55
5.	Matters and Actions arising not covered elsewhere on the agenda	Chair	-	Discuss	
<b>Performance Reports</b>					
6.	Chair's Report	Chair	Attachment	Note	10.05
7.	Chief Executive's Report	Chief Executive	Attachment	Discuss	10:15
8.	Reports from sub-Committee Chairs: i) Finance Performance & Digital Committee, 19 November 2019 ii) People Committee, 20 November 2019 iii) Quality & Safety Committee, 20 November 2019	Committee Chairs	Attachment	Discuss	10:25
9.	Monthly Integrated Governance Report and Future performance reporting arrangements covering: • Operational Performance • Quality and Safety • People  i) Finance including report for period ended 31 October 2019	Associate Director of Strategy and Planning  Chief Operating Officer Associate Director of Quality Director of People and OD  Deputy Director of Finance	Attachment     Attachment	Discuss	10:35
10.	Nursing & Midwifery Staffing report including Six Monthly Review	Director of Nursing	Attachment	Note	11.00
<b>Governance Reports</b>					
11.	Company Secretary's Report including: • Governance Activities Undertaken and Planned • People Committee Terms of Reference – Appendix 1 • Terms of Reference Director to Director meeting AGH Solutions – Appendix 2 • Charitable Funds ➢ Report to Board 27 November 2019 Appendix 3 ➢ Draft final accounts 2018/2019 – Appendix 4 • Work programme – Appendix 5	Associate Director of Corporate Affairs	Attachments	Note/ Ratify	11.15
<b>Closing Matters</b>					
12.	Any other business	Chair	-	-	11.25
13.	Review and close of meeting	Chair	-	-	

**Date of next meeting:** Wednesday 8 January at 9.30am, Seminar Room, Education Centre, Airedale Hospital, Skipton Road, Steeton, Keighley, BD20 6TD

The Board resolves to hold the remainder of the meeting in private due to the confidential or commercially sensitive nature of the business to be transacted.