

## AIREDALE NHS FOUNDATION TRUST BOARD OF DIRECTORS' MEETING AGENDA

**Venue:** Seminar Room (Room 1), Education Centre, Airedale General Hospital,  
Skipton Road, Steeton, BD20 6TD  
**Date:** Wednesday 4 March 2020  
**Time:** 9.30am to 12.15pm

No	Item	Lead	Paper	Action	Time
<b>Opening Matters</b>					
1.	Welcome and apologies for absence:	Chair	-	Note	09.30
2.	Declarations of Interest	Chair	-	Note	09:30
3.	Patient Story: Using patient stories to support changes in practice – Jo Sainty, Allied Health Professionals	Director of Nursing	-	Discuss	09.35
<b>Business from Previous Board Meeting</b>					
4.	Minutes of Board meeting held on 8 January 2020	Chair	Attachment	Approve	10.00
5.	Matters and Actions arising not covered elsewhere on the agenda	Chair	-	Discuss	
<b>Performance Reports</b>					
6.	Chair's Report	Chair	Attachment	Discuss	10.10
7.	Chief Executive's Report including: (i) Staff survey results	Chief Executive	Attachment	Discuss	10:15
8.	Reports from Committee Chairs: i) Audit and Risk, 28 January 2020 ii) Finance Performance & Digital Committee, 28 January 2020 and 25 February 2020 iii) People Committee, 29 January 2020 iv) Quality & Safety Committee, 29 January 2020 and 26 February 2020	Committee Chairs	Attachments	Discuss	10:30
9.	Monthly Integrated Governance Report and Future performance reporting arrangements covering: <ul style="list-style-type: none"> <li>• Operational Performance</li> <li>• Quality and Safety</li> <li>• People</li> </ul> (ii) Finance including report for period ended 31 January 2020	Associate Director of Strategy and Planning  Chief Operating Officer Associate Director of Quality Director of People and OD Deputy Director of Finance	Attachment         Attachment	Discuss	10:40

**Refreshment Break: 11.25am – 11.35am**

<b>Governance Reports</b>					
10.	Quality and Safety Strategy	Associate Director of Quality and Safety	Presentation	Approve	11.35
11.	Gender Pay Gap 2019	Director of People and OD	Attachment	Discuss	11.50
12.	Company Secretary's Report including: <ul style="list-style-type: none"> <li>• Charitable Funds Committee update and feedback from Charity Law training</li> </ul>	Associate Director of Corporate Affairs	Attachment	Discuss / Ratify	12:00

	<ul style="list-style-type: none"> <li>• Allocation of NEDs to Committees and Roles – Appendix 1</li> <li>• People Committee Terms of Reference – Appendix 2</li> <li>• Sustainability Committee draft Terms of Reference - Appendix 3</li> <li>• Work programme – Appendix 4</li> </ul>				
<b>Closing Matters</b>					
13.	Any other business	Chair	-	-	
14.	Review and close of meeting	Chair	-	-	12.10
<b>Date of next meeting:</b> Wednesday 6 May at 9.30am, Seminar Room, Education Centre, Airedale Hospital, Skipton Road, Steeton, Keighley, BD20 6TD					

The Board resolves to hold the remainder of the meeting in private due to the confidential or commercially sensitive nature of the business to be transacted.